

Wyoming Chapter of ARMA  
2017 January General Meeting Minutes  
Wyoming Highway Patrol Presentation, Cheyenne, WY  
January 10, 2017

Note: These minutes are abridged

Members: Carolynn Coy, Donna Crock, Geetha Murugesu, Pat Newbern, Barbara Thomasee

Guests: Captain Josh Walther, Sandra Padilla, Della Beasley, Antonia Torres

The meeting began at 11:30 a.m.

The meeting began with an attendee introduction and Captain Josh Walther gave a brief introduction of the Wyoming Highway Patrol team and its records management background. Chapter member Geetha Murugesu presented the Wyoming Highway Patrol's processes for getting records from various users into their system, how they are reviewed by her team and what happens after they are reviewed. After a question and answer period of their records, process, and systems, attendees discussed how ARMA and the local chapter could help the team with updating its in-house processes and expanding its skill sets.

Meeting was adjourned at 1:00 pm

Respectfully submitted,  
Carolynn Coy