

Wyoming Chapter of ARMA  
Board Meeting  
Tuesday November 28<sup>th</sup>, 2017  
Wyoming Dept of Transportation

Carolynn Coy, Board President, called the meeting to order at 11:35 a.m.

Board Members in attendance: Carolynn Coy, Pat Newbern, April Peregoy, Barbara Thomasee, Janie Wait.

Guest attendees: Donna Crock

Minutes of previous meetings:

The November General Meeting and the October Board Meeting was motioned to be accepted by Pat Newbern and seconded by Barb Thomasee, and the motion was approved.

Treasurer's Report:

Barb reported for October; in checking the total balance was \$1,226.92 , in savings the total balance was \$1,469.58, in the two term shares the balance is \$7,260.12, for a total of \$9,956.62. Barb also reported that up to the date of the board meeting on November 28<sup>th</sup> all the balances stayed the same.

Committee Reports:

Membership Report:

Janie reported that we are currently at 24 members. She also reported that there is a 7% drop in our regions membership. We lost 1 member and gained 1 member from Freedom WY

Education Report:

At this time there is nothing to report on Education.

Programs Report:

December - The board decided to do a lunch on the 12th for our Christmas get together, at the "The Hub" April motioned to reimburse each member \$10 for their lunch, Janie second, motion passed.

January 9<sup>th</sup> - Dept of Revenue Wyoming Liquor Division along with a tour with Thomas Montoya. Box lunch from Jimmy John's (let Pat know lunch order by Jan 5<sup>th</sup> at noon & can bring own lunch - chapter will provide bottled water).

Feb 13<sup>th</sup> - Jocelyn G. for webinar presentation? Or Janie Wait security presentation?

March 13<sup>th</sup> - Seminar

Newsletter Report:

April asked that if someone wants her to add something to the Newsletter, please get it to her by Monday Dec 4th.

Website Report:

Old Business:

New Business:

UW trademark renewal (Dec 15<sup>th</sup>) - every 2 years we have to reapply to use the UW trademark. It doesn't cost us anything, but it does need to be approved by UW. Pat had already completed the application and sent it in.

Region Leadership Conference - In 2018 it will be held in Columbus OH at the Crown Plaza, not sure who is going yet.

Seminar Stuff - Donna & Carolynn reported that Mark Adams from Opiv Security will be our main speaker. The topic is Cyber Security (will come up with the final title later). Mark was given a choice of dates and he picked March 13<sup>th</sup>. Mark has been sent a contract (asked to have it signed and back to us by 12/15/17). Pat will secure LCCC & the board agreed on the same menu as last year. It was suggested that we raise the price to \$50.00 for members, and \$75.00 for non-members. Barb is going to ask Ali Ragan & Debbie Trojovsky if they would be able to come speak about the new on board communication devices & digital drivers license.

The Board meeting was closed at 1:00 p.m.

The next Board meeting will be held Dec 26th, 2016 at WYDOT

Respectfully submitted,

Barbara Thomasee - Treasurer of the Board