

# CONSTITUTION

## ARTICLE I NAME

This Association is known as the Association of Records Managers and Administrators—The Information Management Professionals, Wyoming Chapter.

## ARTICLE II PURPOSE

1. To assure responsibility for leadership and enlightenment of the members and others interested in records and information management improvement in areas where the Association and its membership have demonstrated competency.
2. To promote a broad and more effective understanding and acceptance of records and information management as a component of administration and management in general.
3. To encourage, establish, and maintain high standards of education and professional competence and performance in the field of records and information management.
4. To facilitate the exchange of professional knowledge and to sponsor educational seminars and conferences.
5. To disseminate, by all appropriate means, knowledge and information on records and information management and closely related fields; and
6. To do any and all things that are lawful, required, and appropriate in the furtherance of these purposes.

## ARTICLE III MEMBERSHIP

1. Anyone shall be eligible for active membership who qualifies for regular membership in the Association of Records Managers and Administrators.
2. Membership may consist of four classes:
  - a. Regular member
  - b. Honorary member
  - c. Student member
  - d. Retiree member

## ARTICLE IV ORGANIZATION

### Section 1—Officers

The officers of the Chapter shall consist of a president, vice president, secretary, and treasurer, who shall be elected and shall have such powers and terms of office and shall perform such duties as authorized or required by the By-Laws.

### Section 2—Governing Body

- a. The governing body of the Association shall be known and referred to as the Board of Directors. It shall consist of the elected officers and the immediate past president.
- b. The elected officers of the Association shall be the president, vice president, secretary, treasurer, and four directors.
- c. All officers must be regular members in good standing. They shall be elected for one-year terms.

## ARTICLE V MEETINGS

All meetings of the Association and the Board of Directors shall be held in accordance with the regulations provided in the By-Laws.

## ARTICLE VI PARLIAMENTARY AUTHORITY

### Section 1—Parliamentary Authority

All meetings of the duly constituted bodies of the Chapter shall be governed by the rules of order as prescribed in *Robert's Rules of Order Revised*, provided the same are not superseded by the By-Laws and are applicable.

### Section 2—Interpretation of By-Laws

The Chapter Board of Directors shall be the authority for the interpretation of the By-Laws.

## ARTICLE VII DISSOLUTION

## ARTICLE VIII AMENDMENTS